

# Join the Summer Camp team at Upham Woods



## UPHAM WOODS

*Seeking enthusiastic and caring individuals  
for our 2019 Summer Naturalist team*



Upham Woods is a residential facility operated by the University of Wisconsin-Extension and located on the beautiful Wisconsin River, two miles north of Wisconsin Dells. The property rests on 318 acres of forested land including Blackhawk Island, a 218-acre island in the Wisconsin River. We offer a variety of programs including outdoor education, canoeing, archery, fishing, swimming, arts and crafts, and nature center activities including live reptiles and amphibians. All staff are responsible for the supervision of campers and teen counselors providing leadership and maintaining a positive and engaging environment. Join our summer staff and help foster amazing summer camp memories.



[fyi.uwex.edu/uphamwoods/](http://fyi.uwex.edu/uphamwoods/) - [uphamwoods@ces.uwex.edu](mailto:uphamwoods@ces.uwex.edu) - 608.254.6461

## Primary Duties/Essential Job Functions:

- Prepare for and teach the Upham Woods summer activities using center class guidelines and overall format. Make adjustments to activity content, length, focus, etc. as needed based upon audience, clientele needs, environmental concerns, etc.
- Facilitate an overall positive clientele experience. This includes providing program support for summer camp programming created by county groups. Lead programming and provide logistical support for statewide open enrollment summer camps
- Provide overnight support to camp groups in cabins
- Lifeguard water activities including swimming, canoeing, and kayaking programs on the Wisconsin River. Certification course can be provided at beginning of training
- Provide leadership and instruction to summer youth counselors attending camp
- Provide leadership and instruction of off and onsite outpost adventure-type activities offered only in the summer. This includes but is not limited to: swimming, paddling, hiking,, team-building programs, outpost adventure camping, field games.
- Maintain equipment and projects associated with digital technologies.
- Organize and report observations of summer camp group activities such as all camp games, field games, arts and crafts, outpost programs
- Provide assistance to the other departments for the safe and effective operation of the center
- Provide emergency support to groups while onsite, as needed



## Additional opportunities as an Upham Woods Naturalist:

- Provided housing at Upham Woods on the banks of the Wisconsin River!
- Meals available when groups are on site and use Upham food service

To apply and see a complete job description please send resume, cover letter, and 3 references to Max Myers, Program Director, at [max.myers@ces.uwex.edu](mailto:max.myers@ces.uwex.edu)

**Equal Opportunity:** As an affirmative action employer, UW-Extension provides equal opportunity in programs and employment. UW-Extension does not discriminate on the basis of age, race, creed, color, disability, sex, sexual orientation, national origin, ancestry, marital status, arrest record or non-program related conviction record. Employment is contingent upon establishment of identity and verification of employment eligibility as required by the Immigration Reform & Control Act of 1986.