



WAAE Board Meeting Minutes

Treehaven, Tomahawk, WI

Sunday, January 27, 2013

12:00 pm to 1:00 pm

Present: Stefan Anderson, Scott Reilly, Emily Brown, Jennica Skoug, Katie Boseo, Molly McKay, Sandy Vander Velden, Susan Schuller, and Jodi Hermsen

A. Call to Order: 12:05 PM

B. Introduction of Board Members

C. Housekeeping Items:

1. Agenda changes (special guests, public input, etc.)
 - i. Shortened due to the weather
 1. Remove reports (D)
 2. Summary of Events (H & I)
 3. Committee Reports if time (J)
2. Review of December minutes
3. Approval of December minutes
 - i. Motion to approve December minutes made by Molly seconded by Katie, motion carried
4. Review of Action items
 - i. Amend agenda appropriately for discussion on needed action items

D. Reports (removed due to weather)

1. DPI Report (Victoria Rydberg – 10 minutes)
2. WEEB Report (Scott Ashmann)
3. WEEF Report (Janet Brandt)
4. WCEE Report (Jeremy Solin)

E. Old Business

1. MREA – WAAE Involvement? Rainbow's End
 - i. How much involvement does WAAE want to have again this year?–
 1. Continue to be a co-sponsor and work to help plan
 - ii. Rainbow's End – involvement
 1. WAAE will suggest partners to Ellie at MREA
 - a. Early Childhood Education Majors at UW-Stevens Point
 - b. WI Childhood Network
2. Report from WAAE/WEEB/WEEF joint meeting
 - i. Susan reported that the three statewide boards met last week
 - ii. It was a great opportunity to meet and talk about how each board works and how all of them can work together
3. Awards
 - i. Awards Banquet Planning
 1. Background: usually WAAE includes the Awards Banquet with the Annual Conference Events. This year because of the Annual Conference date change, the Board thought it might be a good idea to have an Awards

Banquet to go along with the Member Meeting which must take place in September, October or November. WAEE teamed up with WEEF on this idea and there is now a committee working on it.

2. Group is made of Jesse Haney, Katie Boseo, Victoria Rydberg and Jodi Hermsen
 3. Details thus far:
 - a. Banquet will be held in Madison
 - b. November 1 or November 8
 - c. Group is looking at many places to host and the decision
 - d. Annual Membership Meeting will be held before
 4. WAEE is going to be in charge of the logistics, WEEF will be focused on the Sponsorship and Auction
 5. The Board wants to know what the focus of the event is: Fundraising or recognition of members?
 6. Board is nervous about the current suggested division of duties and associated risks
 7. It was suggested that WAEE reach out to Climate Change WI, etc., environmental groups in Madison. They could always bring an award to the event, help us to promote and help us fill tables.
 8. The Board is thinking about moving the awards ceremony back to being included in the Conference in Summer of 2014
- ii. Awards Policy Draft Review
 1. Review and bring thoughts to March meeting
4. Strategic Planning & Business Planning
 - i. Spring Retreat will be a strategic planning meeting
 - ii. Please review the Statewide EE plan in preparation for the strategic planning
 5. Scholarship Policy
 - i. Review and bring thoughts to the March meeting
 - ii. Decisions will need to be made during the March meeting so that scholarship information can be posted for the 2013 Annual Conference registration that will be available in early April.

F. New Business

1. 2013 Chair Elect Nominations
 - i. Board members will think about the Chair-Elect positions
 - ii. Ideally the Board will choose a Chair-Elect at the next meeting
2. Review Cancellation Policy
 - i. Review the current policy
 - ii. Discussion will take place at the March Meeting
3. Set meeting schedule for year; including spring retreat
 - i. March 3 – Central WI
 - ii. Spring Retreat – May 10, 11, 12 – CWES or Conserve School
 - iii. June 9 - Appleton
 - iv. August 9 at Annual Conference in LaCrosse
 - v. November 9– in association with Awards Banquet in Madison
4. Report about the State of Educational Leaders Meeting
 - i. Wisconsin Educational Leaders Alliance (WELA)
 - ii. Quarterly meetings

- iii. Chair/Chair-Elect would be representing WAEE at the meetings

G. Events

1. Wisconsin Sustainable Business Council Conference Impressions
 - i. Susan attended the conference in December
 - ii. Susan reported that it was a good place to meet some of the business and use the list of attendees for potential sponsors
2. Winter Workshop 2012
 - i. Cassie stopped in to say thank you to the Board
 - ii. Wrap-up, thoughts, questions, concerns
 1. Positive feedback from everyone who attended
3. Fall Conference 2013
 - i. Board should be working on getting sponsors, in-kind donations
 - ii. Check the Google Drive for the "Potential Sponsors" List and make updates to it.
 - iii. Due to time restraints, Sandy will send a written report to the Board about the Conference

H. Finance Committee and Treasurer Report

1. Board to review reports and ask Jodi if there are any questions

I. Membership Committee Report

1. Membership numbers are on the Administrator's Report

J. Networking Committee Report

1. Social Media Project – report # people on Facebook and Blog
 - i. Review the 2012 Blog report
 - ii. WAEE has 324 "likes" on Facebook
2. Advocacy Subcommittee Report
 - i. Legislation Open House Event – Tabled until March
 - ii. WI Children's Outdoor Bill of Rights update – Tabled until March

K. NAAEE Affiliate Network

- i. Phone calls each month on different topics
 1. Advocacy
 2. Diversity/Inclusiveness – Emily is interested in sitting on the call
 3. Professional Development
 4. Communications & Membership

L. Administrative Office needs, issues, updates, etc. (Jodi)

1. Review Jodi's written report

M. Adjournment

1. Motion to adjourn made by Sandy, seconded by Emily – motion approved
2. Adjournment 1:36 pm