

WAEE Board Meeting Minutes

October 21 2016



- A. Call to order
 - a. Will approve minutes from August meeting at next meeting.
- B. Committee Reports
 - a. Management & Finance
 - i. Dashboard – Licia explained how it works and Lynn will keep the numbers updated quarterly.
 - b. Membership
 - C. Networking & Advocacy
- D. Administration Report – Move off campus
 - 1. We will be moving off campus to Lynn’s home office before the end of the calendar year
 - 2. We met with Brian Sloss about an extension but the extension was declined and we were told we need to remove our belongings from the storage in Nelson Hall.
 - 3. Computer – there will be a stipend to be able to replace the laptop every three years.
- E. Students
 - a. There was discussion on how to better serve students during the year.
 - b. How do we get students from other universities to come to the conferences and workshops?
- F. Conference
 - a. Our next conference conflicts with the NAAEE conference.
 - b. Do we want to change dates or locations?
 - c. Can we tie in to NAAEE with a keynote speaker?
 - d. Maybe this could be a new model.
 - e. If we do this we need to let Concordia’s IT know early.
- G. Winter Workshop
 - a. Proposals are due November 30
 - b. Also trying to work in a student strand
- H. Awards
 - a. The Awards Ceremony will be at Lussier Family Heritage Center
- I. Liaisons & SIGs

J. Fundraising

- a. Fundraising committee will definitely have something ready for Giving Tuesday

K. Board Elections

- a. How do we promote?
- b. Maintain a list of potential candidates on the drive
- c. Stefan, Licia and Betsy are going off the board.
- d. How do we get diversity on the board?

L. Member Meeting at NAAEE

- a. The member meeting may be outside
- b. Betsy will email members through wild apricot and make a sandwich sign